

Hello Team Managers or Head Coaches.

Thank you very much for signing up your team(s) in our **2025 Summer Competitive Basketball** league. I'm happy to welcome you and your team(s) to our upcoming season.

If we haven't already met, please allow me to introduce myself. My name is Steve Schellman. I am the Sr. Program Manager of Youth Sports for JC Parks. I look forward to working with you.

I also want to thank you for managing your team or coaching and volunteering your time to mentor young kids. That is a very noble gesture. Personally, I've found it to be very rewarding and a great way to make a difference in our community.

The purpose of this letter is to provide you with quality information, so you are well-informed and well-prepared.

I have broken it down into the various topics below:

[League Website Information:](#)

I am sending out this letter after you have already registered your team, so I assume you have already received all the info. you need from our league website (linked above). If not, please refer back to it or let me know if you have questions.

[Registered Teams:](#)

You can see a list of Registered Teams that have also signed up to play in this league at the link above.

[Payment:](#)

You have already registered your team, but payment is a separate and second step. If you still need to pay the team fee, please call our front desk at 573-634-6482 or come by The Linc at 1299 Lafayette Street, Jefferson City, MO 65101 during our **[Operating Schedule](#)**. You must complete this step to secure your early discount (if applicable) and spot in our league. If you have already paid, thank you very much.

[Team Rosters:](#)

You have already registered your team, but please make sure you submit your team roster as well including all team managers, coaches, and players. If you haven't already done this, then please visit: **teamsideline.com/jeffersoncity**.

Sign in using the same email address you used to register your team. Then find your team and add members to your roster one at a time. You will only need to submit each name and one email address. After you have added team members to your roster, parents will receive an automatic Roster Invitation email from TeamSideline to register their child. Parents will also check a box to agree to our Waiver and Release of Liability. This is mandatory for all team members. **Rosters must be submitted by July 1** and are locked at that point. Players CANNOT play for more than one team in the same grade/division. Players also cannot play lower than their grade/division. In other words, they can play up, but they cannot play down.

[Background Check:](#)

We require all head coaches to submit their information for a quick, online background check through Bchex. Please share the link above with all your coaches and make sure they complete the background check. Once you are on the Bchex site, just click "Volunteer Now" to get started. Once you submit your info., it should only take a few days to be approved and is valid for 2 years. If you have already submitted a background check with us recently, it will detect a duplicate email address or social security

number and not allow it. This means you already have an active background check on file and are exempt.

Practices:

Below are our policies and procedures for league teams who would like to reserve court time for free practices at The Linc:

- Head Coaches may begin making reservations, under their name, **at a date to be determined.**
- We will reserve pre-season practices only up until the date of our first games, July 7.
- These practices are free, but we have limited availability, mostly on Friday nights.
- Due to high demand, we can only allow each team 1 practice per week for 1 hour each.
- We will schedule practices to begin at 5, 6, 7, 8, & 9 PM Mon-Thur, until 8 PM on Fridays, until 4 PM on Saturdays and until 5 PM on Sundays.
- All grades can reserve a full-court.
- We will not provide basketballs for practice, so please bring your own.
- Please note that we must keep 1 court open at all times for open play for Lincoln University students & members of The Linc.
- I know most competitive teams have access to gyms at their school or church and I would recommend that you continue to use those facilities if possible to help us with our supply & demand.

Game Schedules/Special Requests/Rescheduling Games

Game schedules will be released as soon as possible after the final registration deadline at: teamsideline.com/jeffersoncity. I will do everything possible to accommodate all special requests when creating the game schedules. Special requests need to be submitted before game schedules are posted. Once the schedule is out it is very difficult and disruptive to change. There are many logistics and people involved. In addition, our available court space and time is often very limited with other leagues and activities also taking place. If a team is not able to play with the minimum number of required players, they'll need to forfeit that game with the understanding that we will not make it up or provide a prorated refund. Instead, we'll offer those games/time slots as extra free games to the other teams in the division. This allows the opponent to still play as planned and not lose out on games. This also allows the league to keep a continuous schedule for the officials/referees and staff working that day and provide the least disruptive possible solution.

League Rules:

Complete league rules (linked above) are on our league website and will be on the score table during games. Please be very familiar with the league rules for your grade/division.

Score/Standings & Awards:

Score and standings are kept for all grades/divisions at: teamsideline.com/jeffersoncity along with the game schedules. We will give out awards (i.e. T-shirts) for the first-place winners in each division.

Volunteer Scorekeepers:

Each team is responsible for supplying one volunteer for each game. We need one volunteer to complete the scoresheet and one to run the clock. Please make sure your volunteer completes the scoresheet accurately. Simple directions on how to run the scoreboard will be on the score table.

Team Jerseys/Equipment:

Teams must provide their own reversible (dark and light side) jerseys and basketballs for warm-up and the game. Teams listed as home will wear light side out. Teams listed as away will wear dark side out. All jerseys must be tucked in at all times.

Jewelry:

For player safety, jewelry (ear rings, necklaces, bracelets, etc.) are not allowed while playing.

Officials/Supervisors:

We will provide 2 Officials for each game. A Facility Supervisor will also be on-hand at The Linc during your games. If you need any assistance, please talk to them. Please report all emergencies, accidents, incidents, etc. to them ASAP as well. Please be considerate and respectful in all dealing with the Officials & Facility Supervisors.

Sportsmanship:

Everyone must always use good sportsmanship and conduct themselves in a professional and respectful manner. This includes all coaches, players, parents, and fans. Head Coaches are responsible for the behavior of everyone associated with their team. We have a zero tolerance policy and will not tolerate poor sportsmanship from anyone. Consequences will include ejections, suspensions, removal from the league and any means necessary to ensure the kids have a safe, fun, and enjoyable youth sports experience.

Please also respect your opponent and do not run up the score. Please sub different kids in at various positions to help keep the score more competitive when needed.

Survey:

At the end of each season, we will email a brief (3-5 minutes, 7-8 questions) online survey to all coaches and parents. Please take the time to offer us constructive feedback so we can continue to improve all aspect of our operations and service.

Questions:

I hope this information has been helpful and has answered all of your questions. Please let me know if you have additional questions or need assistance at any time.

Thanks:

Thanks again for participating on our league and thank you for your time and efforts as we all work together to provide a safe, fun, and enjoyable youth sports experience for the kids in our community.

Sincerely,



Steve Schellman, CYSA

Sr. Program Manager,
Youth Sports

E sschellman@jeffersoncitymo.gov
T (573) 634-6493 W JCParks.com

Steve Schellman
JC Parks
Sr. Program Manager of Youth Sports
Certified Youth Sports Administrator (CYSA)
573-634-6493
sschellman@jeffersoncitymo.gov