Hello Team Managers and Head Coaches.

Thank you very much for signing up your team(s) in our **2026-27 Girls Competitive Basketball** league. I'm happy to welcome you and your team(s) to our upcoming season.
If we haven't already met, please allow me to introduce myself. My name is Steve Schellman. I am the Sr. Program Manager of Youth Sports for JC Parks. I look forward to working with you.
I also want to thank you for coaching and volunteering your time to mentor young kids. That is a very noble gesture. Personally, I've found coaching to be very rewarding and a great way to make a difference in our community.
The purpose of this letter is to provide you with quality information, so you are a well-informed and well-prepared manager or coach.
I have broken it down into the various topics below:

League Website Information:
I usually send out this letter after you have already registered your team, so I assume you have already received all the info. you need from our **league website**. If not, please refer to it or let me know if you have questions.

Registered Teams:
You can follow a list of registered teams that have also signed up to play in this league on our league website.

Multi-Team Discounts:
Multi-team discounts are available:
2-5 teams = $20 off each team
6 or more teams = $25 off each team.

Team Rosters:
You do not need to submit a team roster as long as I'm convinced the integrity of the league is still intact. If we have issues, this will change. Players **CANNOT** play for more than one team in the same grade/division. Players cannot play lower than their grade/division. In other words, they can play up, but they cannot play down.

Background Checks:
We no longer require head coaches for competitive teams to submit criminal background checks. We only require this for head coaches of rec teams.

Practices:
Coaches & teams from our rec. league (Girls Jr. NBA Basketball) usually fill up all our available time slots at The Linc to reserve practices. Since these teams have less resources, we are allowing them the opportunity to practice at The Linc. Unfortunately, we cannot do this for the competitive league too since we only have a limited amount of court space. I know most competitive teams have access to gyms at their school or church and I would recommend that you continue to use those facilities if possible.

Game Schedules:
Game schedules will be released as soon as possible, usually 1-2 weeks before the season starts. I will do everything possible to accommodate all special requests when creating the game schedules. Special requests need to be submitted before game schedules are posted. Once the schedule is out, it is very difficult and disruptive to change. There are many logistics and people involved. In addition, our available court space and time is very limited with other leagues and activities also taking place.
If a team cannot play with the minimum number of required players, they'll need to forfeit that game with the understanding that we will not make it up or provide a pro-rated refund. Instead, we'll offer those games/time slots as extra free games to the other teams in the division. This allows the opponent to still play as planned and not lose out on games. This also allows the league to keep a continuous schedule for the officials and staff

working that day and provide the least disruptive possible solution. Also, if I cannot find a team to play in your place, you will need to pay a forfeit fee so your opponent can receive a pro-rated refund.

Cancellations:
In case of inclement weather, I will post all cancellations at: **jcparks.com/cancellations** and send a push notification via our new **JC Parks App.** Due to time constraints for most cancellations, an email may NOT be sent to coaches & parents. So please check the website and app. We usually decide on cancellations at about 8:00 AM. Please do not contact us regarding this. It only slows down the process. I will notify everyone as soon as possible. No news means play ball. You can get more info. at our **Policies & Procedures** website, under Cancellations-Youth Sports

Make-Up Games:
After 2 make-up games have already been played, and if a team has played at least 80% of their games (5 of 6), the season is complete, and a pro-rated refund will not be given.

League Rules:
Complete **league rules** are on our league website and will be on the score table during games. Please be very familiar with the league rules for your grade/division.

Score/Standings & Awards:
Score and standings are kept for all grade divisions along with the game schedules. We do not give out awards to competitive teams that win their division.

Volunteer Scorekeepers:
Each team is responsible for supplying one volunteer for each game. These important volunteers must be adults, not children. We need one volunteer to complete the scoresheet and one to run the clock. Please make sure your volunteer records the final score on the scoresheet. Simple directions on how to run the scoreboard are on the score table.

Team Jerseys/Equipment:
Teams must provide their own reversible (dark and light side) jerseys and basketballs for warm-ups/games. We will NOT supply the game ball so please use one that is mutually agreed upon by both teams. Teams listed as home will wear light side out. Teams listed as away will wear dark side out. All jerseys must always be tucked in.

Jewelry:
For player safety, jewelry, like earrings, necklaces, and bracelets are not allowed while playing.

Facility Supervisors:
A Facility Supervisor will be working at The Linc during all league games. If you need any assistance, please ask them. Please report all emergencies, accidents, incidents, etc. to them ASAP. Please be considerate and respectful in all dealing with the Facility Supervisors.

Officials/Referee:
We have a great team of hard-working and dedicated basketball officials/referees. But we are facing a nationwide, statewide, and local sports officials' shortage. At JC Parks, we usually have about 30 basketball officials on our staff, but most of them are understandably not willing or available to work every day/night due to various other commitments and important reasons. We will do absolutely everything possible to provide two trained and experienced officials for each game, but unfortunately sometimes that is just not possible. In that case, we try to make sure the older grades have 2 officials and then work our way down to the younger grades. So, at times, particularly the younger grades, may only have one official. I apologize in advance if we cannot

provide a 2-person crew for your game, but please know that we are doing absolutely everything we can to attract, hire, train, and retain sports officials.
Personally, these circumstances have taught me to further support and appreciate our officials. Officiating is often a tough and thankless job, but our team is dedicated, loyal, and hard-working. They will do the absolute best they can, even if they must work alone, and I sincerely appreciate all of them. I also expect everyone to be considerate and respectful in all interactions with them.
By the way, if you, or anyone you know, would like to join our outstanding team of officials, please visit our **Sports Officials website** to learn more. We are always hiring officials for all sports. It is a great way to have fun, help kids, and earn extra money.

Sportsmanship:
Everyone must always use good sportsmanship and conduct themselves in a professional and respectful manner. This includes all coaches, players, parents, and fans. Head Coaches are responsible for the behavior of everyone associated with their team. We have a zero-tolerance policy and will not tolerate poor sportsmanship from anyone. Consequences will include ejections, suspensions, removal from the league and any means necessary to ensure the kids have a safe, fun, and enjoyable youth sports experience.
Please also respect your opponent and do not run up the score. Please sub different kids in at various positions to help keep the score more competitive when needed.

Playing Time:
Playing time is up to the Head Coach in competitive leagues.

Survey:
At the end of each season, I will email you a brief online survey. Please take the time to offer us constructive feedback so we can continue to improve all aspects of our service.

Thanks:
I hope this information has been helpful. Please let me know if you have questions or need assistance at any time. Thanks again for coaching and thank you for your time and effort as we all work together to provide a safe, fun, and enjoyable youth sport experience for the kids in our community.

Sincerely,

Steve Schellman
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