

Hello Team Managers or Head Coaches.

Thank you very much for signing up your team(s) in our **2021 Competitive Softball-Spring/Summer** league. I'm happy to welcome you and your team(s) to our upcoming season.

If we haven't already met, please allow me to introduce myself. My name is Steve Schellman. I am the Program Manager of Youth Sports for JC Parks. I look forward to working with you.

I also want to thank you for coaching and volunteering your time to mentor young kids. That is a very noble gesture. Personally, I've found coaching to be very rewarding and a great way to make a difference in our community.

The purpose of this letter is to provide you with quality information so you are well-informed and well-prepared as a coach.

I have broken it down into the various topics below:

[League Website Information:](#)

I send out this letter after you have already registered your team, so I assume you have already received all the info. you need from our league website (linked above). If not, please refer back to it or let me know if you have questions.

[Registered Teams:](#)

You can see a list of Registered Teams that have also signed up to play in this league at the link above.

[Payment:](#)

You have already registered your team, but payment is a separate and second step. If you still need to pay the team fee, please call our front desk at 573-634-6482 or come by The Linc at 1299 Lafayette Street, Jefferson City, MO 65101 on Mon.-Fri. from 8 AM to 5 PM. You must complete this step to secure your early discount (if applicable) and spot in our league. If you have already paid, thank you very much.

[Team Rosters:](#)

You have already registered your team, but you must also submit your team roster including all team managers, coaches, and players. To do this, please visit: teamsideline.com/jeffersoncity. Sign in using the same email address you used to register your team. Then find your team and add members of your roster one at a time. You will only need to submit each player's name and one parent's email address. After you have added players to your rosters, parents will receive an automatic email from TeamSideline to register their child. Parents will also check a box to agree to our Waiver and Release of Liability. This is mandatory for all coaches and parents. Rosters are frozen 24 hours before your first game. Players CANNOT play for more than one team in the same age division. Players cannot play lower than their age division. In other words, they can play up, but they cannot play down.

[Background Check:](#)

We require **all head coaches and assistant coaches** to submit their information for an online criminal background check through the Background Investigation Bureau (BIB). Please share the link above with all your coaches and make sure they complete the background check. Once you are on their site, just click "Volunteer Now" to get started. Once you submit your info., it should only take about 1-2 days to be approved. If you have already submitted a background check with us recently, it will detect a

duplicate email address or social security number and not allow it. This means you already have an active background check on file and are exempt.

Practices:

Here are our policies and procedures for any of our teams who would like to use our fields for pre-season practices as a thank you for being in our league.

- You can reserve our 5 fields at Binder Sports Complex for FREE, as long as they are available.
 - We are not offering practices at any of our other JC Parks fields, including 63 Diamonds and Optimist Sports Complexes.
- Pre-Season only, from March 15 to April 18. First games are April 19.
- Limit of one 90-minute practice per team, per week, to help accommodate the demand.
- Time slots are 5:30-7:00 PM and 7:00-8:30 PM.
- Beginning, March 1, you may call the front desk at The Linc at 573-634-6482 from Mon-Fri., 8 AM-5 PM to make a practice reservation.
- Please reserve practices under the Head Coach's name.
- Bathrooms will be unlocked and available.
- Bases and portable pitching mounds will not be provided.
- We will try to drag the infields each day if possible. Baselines/batter's boxes will not be provided.
- You do not need to check out a key. The fields will be unlocked.
- We will set the lights to come on and turn off automatically by remote.
- We do not have batting cages at Binder.
 - **Binder Sports Complex:**
 - 400 Binder Lake Rd., Jefferson City, MO 65109.
 - 5 fields
 - Wisch, Williams, & Kremer fields (on the west side of the road) renovated in 2018.
 - Base distances are 70 feet max.
 - Byrd & Scott fields (on the east side of the road)
 - Base distances are 80 feet max on Scott & 90 feet max on Byrd.
 - All fences are 300 feet.

Game Schedules/Conflicts/Special Requests:

Game schedules will be released as soon as possible after the final registration deadline at teamsideline.com/jeffersoncity. This usually takes at least 2-4 weeks. If you have any new schedule conflicts or special requests that you did not submit with your team registration, please email me ASAP. The game schedule is much easier to change before it is published, rather than after. I will try to accommodate all requests, but can't make any guarantees.

Cancellation Text Alerts:

In case of inclement weather, please [sign up](#) to receive text alerts from JC Parks via TeamSideline. An email will also be sent to coaches & parents. We usually make a decision on cancellations at about 3 PM.

COVID 19 Baseball/Softball Guidelines:

These guidelines (linked above) shall be followed by all teams, coaches, players, parents, and fans when participating in all baseball/softball games at any JC Parks fields. The cooperation of everyone involved will prove critical in helping to ensure compliance.

League Rules:

Complete league rules (linked above) are on our Competitive Softball website. Please take the time to become very familiar with the league rules for your age division.

Score/Standings & Awards:

Score and standings are kept for all age divisions on the TeamSideline site along with the game schedules. We will not give out awards (T-shirts, trophies, etc.) for this league.

Facility Supervisors:

A Facility Supervisor will be on-site at each complex. The Facility Supervisors wear bright-colored shirts with the JC Parks logo so you can spot them easily. If you need any assistance, please talk to them. Please report all emergencies, accidents, incidents, etc. to them ASAP.

Scorekeepers/Scorecards:

We need one volunteer between the two teams to run the scoreboard. The Facility Supervisor will hand out the wireless remotes to run the scoreboard. Each team is also responsible for supplying one volunteer for each game to keep a scorebook (paper or online). Umpires will confer with both teams often to make sure the score is accurate. The umpires will also keep score each half inning on a scorecard. At the end of each game, a coach from each team will need to verify the accuracy of the scorecard and sign it.

Team Uniforms:

Teams provide their own uniforms. Each player must be dressed alike in a similar hat and jersey. Jerseys must have numbers and be tucked in while playing.

Jewelry:

For player safety, jewelry (ear rings, necklaces, bracelets, etc.) is not allowed while playing.

Game Softballs:

JC Parks will supply all game balls at no cost to teams. Each team is responsible for retrieving game balls on their side of the field and making sure they get back to the umpires.

Sportsmanship:

Everyone must always use good sportsmanship and conduct themselves in a professional and respectful manner. This includes all coaches, players, parents, and fans. Head Coaches are responsible for the behavior of everyone associated with their team. We have a zero tolerance policy and will not tolerate poor sportsmanship from anyone. Consequences will include ejections, suspensions, removal from the league and any means necessary to ensure the kids have a safe, fun, and enjoyable youth sports experience.

Please also respect your opponent and do not run up the score. Please sub different kids in at various defensive positions to help keep the score more competitive when needed.

Umpires:

JC Parks will provide two trained and experienced umpires for each game. We have a great team of hard-working and dedicated umpires. Everyone must be considerate and respectful in all interactions with the umpires.

Pre-Game Meeting:

15 minutes before the start of each game (especially the first game of the night) the two umpires and the Head Coach from each team will meet at home plate for a Pre-Game Meeting. The designations for

home and away teams are listed on the games schedule so no coin flip is needed. During this meeting, the umpires will explain the ground rules for the field and answer any questions coaches may have regarding the league rules. The Home Plate umpire will then let both Head Coaches know:

1. Any poor sportsmanship by anyone associated with their team will not be tolerated.
2. Head Coaches are responsible for anyone associated with their team and will be held accountable for it.
3. All interactions with the umpire need to come exclusively through the Head Coach.
4. Any calls made by the umpire, especially balls & strikes, will not be argued by anyone.
5. Consider this conversation a warning. Any violation of these rules will result in an immediate ejection from the game and suspension from the league.
6. Compliance with these rules will help ensure the kids have a safe, fun, and enjoyable youth sports experience.

At the conclusion of the Pre-Game Meeting, the official game start time will be announced by the umpires.

Survey:

At the end of each season, we will email a brief (3-5 minutes, 7-8 questions) online survey to all coaches and parents. Please take the time to offer us constructive feedback so we can continue to improve all aspect of our operations and service.

Questions:

I hope this information has been helpful and has answered all of your questions. Please let me know if you have additional questions or need assistance at any time.

Thanks:

Thanks again for coaching and thank you for your time and efforts as we all work together to provide a safe, fun, and enjoyable youth sport experience for the kids in our community.

Sincerely,

Steve Schellman
JC Parks
Program Manager of Youth Sports
Certified Youth Sports Administrator (CYSA)
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