JC PARKS

Youth Day Camps

1299 Lafayette Street
Jefferson City, MO 65101
573-634-6482

www.jcparks.com



Parent/Guardian GUIDEBOOK

Welcome to JC Parks Youth Day Camps

The Purpose of Camp

The goal of the Jefferson City Parks and Recreation Day Camp program is to provide quality activities for the children of the Jefferson City area in an outdoor setting. The kinds of programs we offer are limited to only two things: our imagination and the ability of our camp staff to carry them out without sacrificing the high quality by which our programs are known.

2026 Theme

"Animal Adventures"

Our success depends on three key words:

SAFETY of the participants

CLEANLINESS of facilities

Proper prior PLANNING

Welcome from Camp Director

Thank you so much for registering your child(ren) in our day camp program. Camps are my passion and day camp is my second family. I hope you and your child(ren) are as excited as my staff and I are.

I love that our camps are unique compared to so many other camps, as we are outside in several parks in the JC Parks system. This provides so many great experiences for our campers.

Communication is vital when it comes to running successful camps, so I hope this guidebook provides more information than you need when it comes to your child(ren) attending camp and knowing that they are safe and having fun.

I am proud of the staff I hire and train. All of my staff goes through at least 5 days of training before camp starts. We make the safety of your kids the highest priority while engaging them in fun activities. My staff and I spend countless hours planning for the camps in order to make sure every camper has a great experience. I cannot wait to see your child(ren) and their smiling faces.

Angie Toebben

Read This First!

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Let's get the important stuff out of the way (camp dates, camp location, contact information, etc.) before we dive into the details about preparing for camp!

First Time Camper?

Camp Dates/ Registration

Meet & Greet
Thursday, May 21
4:30 - 6 p.m.
@ The Linc

Camps are offered from May 26 - August 14, 2026

For the entire summer camp schedule, please use this QR code

Camp Descriptions

We offer 10 day camps over the summer and 3 camps over school breaks. For the full listing and camp descriptions, please use this QR Code.

Camp Locations

All of our camps are located in a JC Parks facility or an outdoor pavilion in a park. On the camp descriptions above, you will see a mapping link that will take you directly to the camp location.

Important Phone Numbers

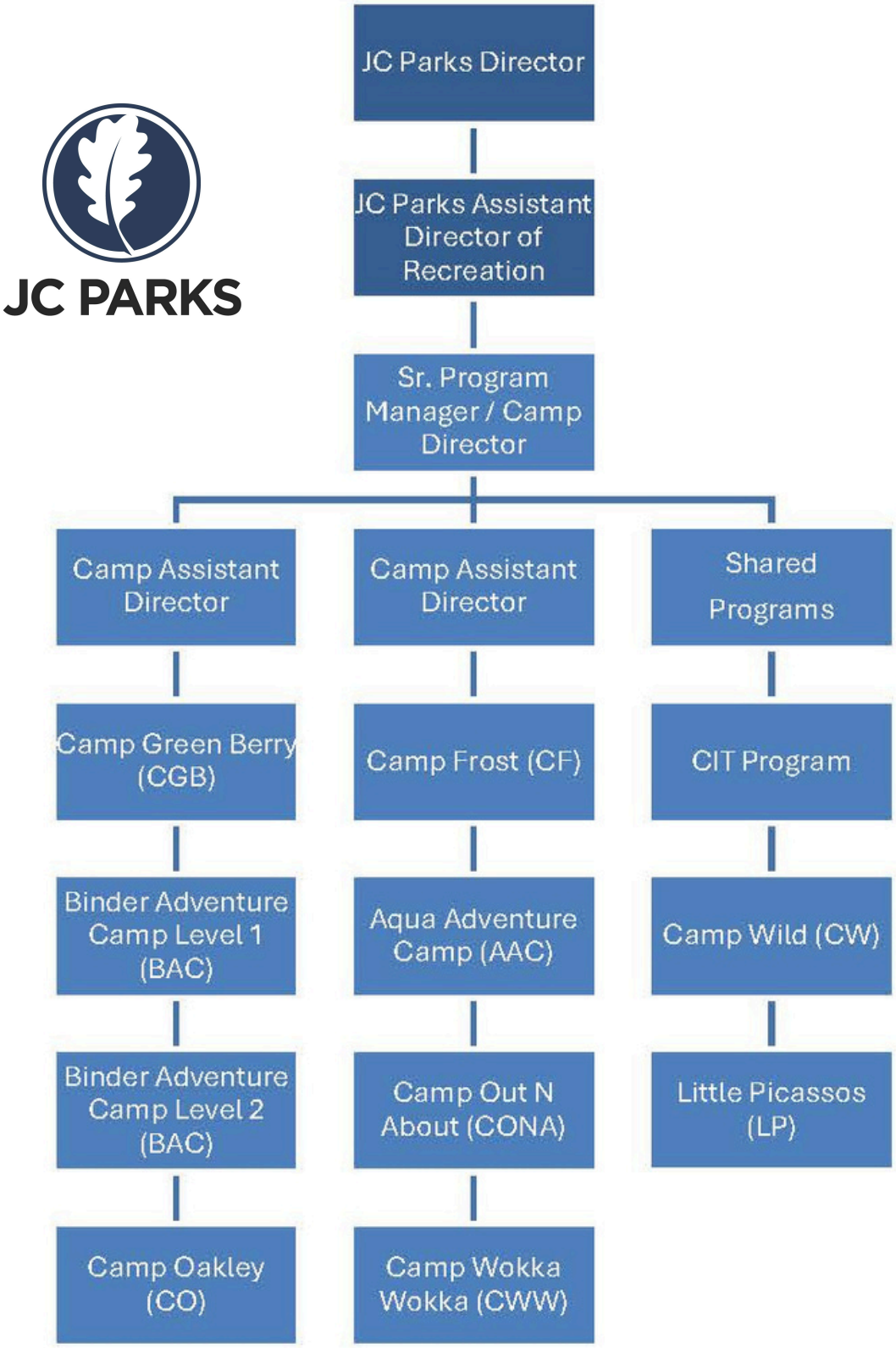
- JC Parks Main Office (The LINC): 573-634-6482
- Camp Director, Angie Toebben: 573-634-6491
- Washington Park Ice Arena: 573-634-6580
- Ellis-Porter Riverside Pool: 573-634-6585
- Memorial Park Family Aquatic Center: 573-634-6588

Stay In The Know

Camp E-Newsletter

Facebook Group

The JC Parks Camp Team



JC Parks Camp Administration



Aaron Grefrath

JC Parks Director



Phil Stiles

JC Parks Assistant Director of Recreation



Angie Toebben

Sr. Program Manager - Camp Director

Angie has been a Program Manager with JC Parks for the past 28 years. This will be her 9th summer overseeing day camps.



Maddie Moellers

Assistant Camp Director (BAC 1 & 2; CO; CGB)

This will be Maddie's sixth summer with JC Parks day camps. She started off as a counselor, then a leader, and this will be her second summer as an Assistant Camp Director.



Caitlin Berhorst

Assistant Camp Director (CF; CONA; AAC; CWW)

Caitlin has been a camp leader and is now an Assistant Camp Director. This will be her 3rd summer with JC Parks day camps.

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Communication

Thank you for entrusting your child(ren) in our care. Safety is our number one priority, followed closely by lots of fun!
With our camps being located outdoors in our parks, each camp does not have a direct phone number. However, each camp does use WhatsApp.

WhatsApp



All camp counselors communicate with parents/guardians using WhatsApp. **You must download the app first.** Then use this QR code to sign up for our camp community. Once you have joined the community, you can go to "Groups" and join the group for each week of camp your child(ren) is attending.

Camp Leaders will send out a welcome message each week for camp. If you need to text or call the camp leader for that week, please click on the circle on the bottom left corner of the message.

Weekly Camp Email

Every Wednesday prior to camp start date, the Camp Director sends an email specific to that camp. This email will include important information regarding your specific camp, camp roster, link to staff bios, and more.

Emergency

- WhatsApp: If you sign up for the weekly text group, you can call or text the leader.
- If you cannot reach the camp staff using WhatsApp, please call the JC Parks Office @ (573) 634-6482 and ask for the Camp Director, Angie Toebben. Tell the front desk staff that it is an emergency and have them call Angie asap.

Sign In/Sign Out

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ePACT

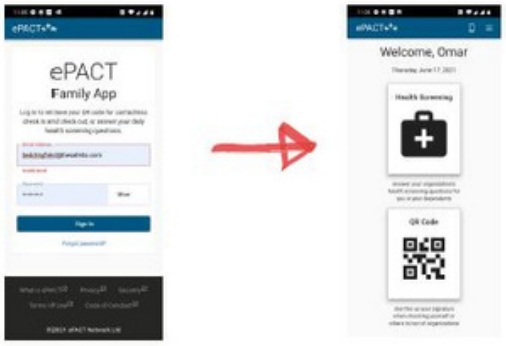
ePACT - Daily Sign In/Sign Out App

ePACT invite directions

- Each camper must be signed in and out daily (camp staff will use the ePACT app).
- Campers will only be released to a person designated by the parent/guardian to pick them up. Parents—you must include your name(s) on-line using the ePACT form.
- Requests for an addition to the Pick-up Authorization Form to pick up a child must be submitted through ePACT on-line.

ePACT app directions

- Download the ePACT Family App
- Use a personalized QR code to sign your camper in and out of camp!



ePACT form deadline for all campers is May 18, 2026

ePACT Help Center for Families

Pick-Up/Drop-Off/Bus Trips

- Green Berry, Camp Frost, Camp Wokka Wokka and Out N About: Participants can be dropped off NO EARLIER than 7:15 a.m.
    - Camp Oakley and Aqua Adventure Camp (at camp site) campers can be dropped off NO EARLIER than 7:30 a.m.
    - Binder (at camp site) campers can be dropped off NO EARLIER than 8:30 a.m.
- All participants must be picked up NO LATER than 5:30pm. Any parent arriving late will be given a warning on their first violation, and (thereafter) will be charged $1.00 for each minute (he or she) is late. Participants will not be allowed to return to the program until this fee is paid. If a parent is late more than three times, the child will not be allowed to return to the JC Parks Day Camp program.
- Authorities will be notified if children are not picked up by 6:00 p.m.
- Every child must be signed in & out by a person listed on the child's ePACT medical form.

Morning Bus Route

If you are dropping off your child at The Linc so they can ride the bus to Camp Oakley, Aqua Adventure Camp, or Binder Adventure Camp, you can drop them off anytime between 7:15-7:45 a.m. You must sign your child in each morning – please go into the lobby of The Linc to drop off your child and sign in with the camp staff.

Daily Schedule for Morning Bus:

- 7:15 - 7: 45 a.m.: Drop off at The Linc, 1299 Lafayette Street
- 7:45 - 8:00 a.m.: Head to Camp Oakley, North Jefferson City
- 8:00 - 8:15 a.m.: Head to Aqua Adventure Camp, Memorial Park pavilion
- 8:15 - 8:30 a.m.: Head to Binder Adventure Camp, Binder Park pavilion
    - If you miss The Linc bus or live closer to another camp on the bus route: Campers can be dropped off at Camp Oakley or Aqua Adventure Camp as early as 7:30 a.m. to catch the bus as well.
    - Please Note: The morning bus route will not be running the weeks of May 26-29; June 29 - July 7, and August 10-14, 2026.

Pick-Up/Drop-Off/Bus Trips

Bus Behavior

It is our priority to ensure that all campers are safe. In order for a bus ride to be safe, we must be firm regarding misbehavior during trips. If a camper is misbehaving on the bus, for example, using foul language, standing up, disturbing other campers, or not following bus rules, this will result in the following steps to be taken:

- A verbal warning;
- Phone call home;
- Suspended from the following bus trip; and/or
- Expelled from the bus for the remainder of the summer camp season.



Field Trips

- We transport camp participants on rental school buses. Details and any updates will be communicated at the sign in and out table and on the google calendars. The times stated on the emails are the times the campers will depart and return to camp. Please make sure your camper is on time for departure for field trips.
- While attending field trips our camps operate with a 3-check process for the safety of our campers.

1. Counselors are trained in multiple methods to keep campers together. Two examples are the buddy system and assigning a number per camper.
2. Managers and Counselors document those in attendance prior to leaving camp and prior to returning to camp.
3. This document is checked at the field trip location to ensure all participants are accounted for.

All About Camp

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Cell Phones/Electronics Policy

- Personal/portable electronic devices are not permitted at camp. If a parent believes that their child needs to carry a cell phone for safety reasons as they travel to and from camp, the child may bring the cell phone to camp. However, once they are on camp property, the cell phone must be turned off, put away (not on the camper) and not used during .... (continue reading by scanning QR code)

Bullying Policy

Bullying – In accordance with state law, bullying is defined as intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable camper to fear for his or her physical safety or property; that substantially interferes .... (continue reading by scanning QR code)

Behavior Support & Expectations

- At camp, we strive to create a welcoming and inclusive environment where every child feels safe, supported, and able to thrive. We focus on teaching and reinforcing positive behavior expectations through clear communication, consistency, and care.
- If a camper has difficulty meeting expectations, ... (continue reading by scanning QR code)

All About Camp

Clear Bag Policy for Pools

- All camps that go swimming at Memorial Park Family Aquatic Center and/or Ellis-Porter Riverside Park, must follow the clear bag policy for the pools. This means their camp bag with all their supplies must be clear.
- Camper Lunchbox (that fits in the clear camp bag) does not have to be a clear bag.



Camp Cancellation & Transfer Policies

- Registration fees offset the cost to plan and schedule programs. Our camps depend on enrollments numbers prior to camp start dates. Registering is very important!
- Camp refund policy will be as follows:
  - (continue reading by scanning QR code)

Lost and Found

- Make sure you and your camper are aware of what they bring to camp with them each day. This will help in the prevention of lost and found items at the camp, pool, etc. ***PLEASE LABEL EVERYTHING***
- No toys, electronics, ball gloves, trading cards, video games, etc. shall be brought to camp. We cannot assume responsibility for these items.
- Report lost items to the Camp Leader. (continue reading by scanning QR code)

Health & Safety at Camps

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01 Camper Injury

In a non-emergency situation, the camper will remain at camp. If first aid is issued to the camper, it will be recorded on an "Ouch Report." (continue reading by scanning QR code)

02 Allergies

JC Parks camps are not an allergy-free environment but we work with guardians to provide awareness and instruction to reduce the chance of exposure. (continue reading by scanning QR code)





03 Illness at Camp

- Do not send your child with a fever or an illness.
- If your child exhibits symptoms of illness or fever, ... (continue reading by scanning QR code)

04 Medication

It is the camper's responsibility to take medication when needed. Campers should ... (continue reading by scanning QR code)



Health & Safety at Camps

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05 Mandated Reporting

JC Parks camp staff are all Mandated Reporters who are required to make a report to the Child Abuse and Neglect Hotline... (continue reading by scanning QR code)

MESH 06

Mental, emotional, and social health refers to how we think, act, and handle stress (mental health), our ability to accept and ... (continue reading by scanning QR code)



QR Code for Health & Safety items 1 - 6



07 Emergency Plans

Google Folder for all camps - Severe Weather, Water Supervision, & Safety Plans

Important Information

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Inclusive Recreation

If your child requires accommodations for participation, please notify us at least two weeks prior to the week they will attend.

Pool Time & Ice Skating

On the ePACT medical form, the parent/guardian must select if the camper can swim in the deep end of the pool or not and let us know your child's skate size.

All campers are required to go to swim time or ice-skating time. If you do not wish for them to swim or ice skate, they may sit in the designated camp area with a counselor.

Pool Wristbands

The camper will be assigned a colored wrist band – Red or Green. Each color is coordinated to the area that camper is allowed to swim in.

Swimming Lessons at Camp

- Aqua Adventure Camp & Camp Out N About ONLY!
- **REGISTRATION:** Please call the office to register for the coordinating lessons as it can be confusing.
  - This does not have to be done when you register for camp.
- Swim lessons are a separate program not connected with camp. If your camper is enrolled in swim lessons during camp, Camp Staff will accompany them to the lessons and back to camp.
- As swimming lessons are at 9 am in the morning, please make sure to remind camp staff at check in that your child is enrolled and make sure they are dressed and ready to go to their lesson.

And More Important Info

If you have any questions regarding the information below, please contact Angie Toebben at 573-634-6491 or atoebben@jeffersoncitymo.gov

Childcare Statement

A child care statement will be e-mailed to all camp participants in January. You can also access it in your on-line WebTrac account or by calling 573-634-6482.

License Exempt Disclosure Statement

Pursuant to Section 210.211.1(4), RSMo., JC Parks Youth Day Camps are exempt from licensing requirements by the State of Missouri. Our camps are registered with the State of Missouri as a Child Care Subsidy Provider. As part of this program, all camp staff must be certified in first aid and CPR, have a fingerprint background check completed every 5 years, must complete at least 6 hours of child care approved training, and all sites are inspected once a year. JC Parks Youth Day Camps also comply with the American Camp Association guidelines.

State of MO Subsidy Program

CAMP	DVN #
• Aqua Adventure Camp	002818357
• Binder Adventure Camp	002818357
• The Linc Day Camp (Camp Magic)	002818357
• Camp Frost	002818375
• Camp Green Berry	002818339
• Camp Out N About	002818366
• Camp Wokka Wokka	002818348
• Camp Oakley	003066873

Camp Schedule & Activities

Daily Schedule

We keep our campers busy! All camps have a detailed schedule by week, but here is a summary of a day of camp.

- Drop off starts as early as 7:15 a.m.
- Free Play until around 9 a.m.
- Activity
- Snack
- Craft
- Activity
- Lunch
- Craft
- Activity
- Change for pool or ice arena
- Walk to pool or load bus
- Swim, Ice Skate, or Community Park
- Afternoon snack
- Pick up ends at 5:30 p.m.

*Fridays are special days as we have a cookout, provide pizza, or have a frozen treat for the campers. Camp staff will send details out weekly in WhatsApp!

Here is the tentative schedule for week 1 of Camp Wokka Wokka. All camps have a staff schedule very similar to this that they follow:

WOKKA WOKKA SCHEDULE June 1-5 CITS: Start Time: 7:15 am End Time: 5:30 pm					
	Monday	Tuesday	Wednesday	Thursday	Friday
7:15	Check In/Free play				
7:30					
7:45					
8:00					
8:15					
8:30	Rules/Name Game	Discuss Schedule	Discuss Schedule	Discuss Schedule	Discuss Schedule
8:45		Playground/Pavillion	Playground/Pavillion	Playground/Pavillion	Playground/Pavillion
9:00	Playground/Pavillion				
9:15					
9:30					
9:45					
10:00	Wash Hands and Snack	Central Bank Presentation	Wash Hands and Snack		
10:15					
10:30	Food Groups Coloring Page	Wash Hands and Snack	Lesson Themed Activity : Read Books and Learn About Monkeys (This or That Game)	Fuse Beads	Farmers Market Scavenger Hunt
10:45					
11:00	Monkey Headbands	Monkey Handprint Craft			Monkey Habitat
11:15					
11:30			Wash Hands & Lunch		
11:45					
12:00	Wash Hands & Lunch	Wash Hands & Lunch		Wash Hands & Lunch	Wash Hands & Cookout
12:15					
12:30			Field Trip		
12:45					
1:00	Monkey tail tag	Jungle Obstacle course on playground		Banana Relay Race	Monkey See Monkey do
1:15					
1:30	Change & Sunscreen/ Playground	Change & Sunscreen/ Playground		Change & Sunscreen/ Playground	Change For Pool/ Playground
1:45					
2:00					
2:15					
2:30					
2:45	Ellis Porter Pool and Pick up	Ellis Porter Pool and Pick up	Ice rink and Skating	Ellis Porter Pool and Pick up	Ellis Porter Pool and Pick up
3:00					
3:15					
3:30					
3:45					
4:00					
4:15					
4:30					
4:45					
5:00					
5:15					
5:30					

Camp Schedule & Activities

Pool & Ice Arena Visits

Most camps end the day at a pool, the ice arena, or Community Park. Camp Green Berry goes to the Moreau River 3 days a week so pick up is at Camp Green Berry on M, T, & Th.

Camp	Monday	Tuesday	Wednesday	Thursday	Friday
Aqua Adventure	MPFAC	MPFAC	MPFAC	MPFAC	MPFAC
Binder Adventure 1 & 2	MPFAC	WPIA	MPFAC	Community Park	MPFAC
Frost	WPIA	MPFAC	WPIA	WPIA	WPIA
Green Berry	River	River	EPR	River	WPIA
Oakley	EPR	MPFAC	EPR	EPR	EPR
Out N About	EPR	EPR	EPR	WPIA	EPR
Wokka Wokka	EPR	EPR	WPIA	EPR	EPR

Weather Dependent

- As many of our camp activities are outside, we may have to change our daily schedule last minute due to the weather. Each of our camps have a designated location for shelter and we have a lot of rainy day activities.
- If we have to stay at camp or change locations due to the weather, camp staff will send out updates using WhatsApp.

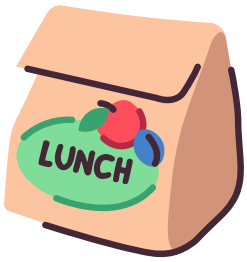


What to Pack!

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The lists below are for the safety and welfare of all campers and staff. If you have any questions, please contact Angie Toebben at 573-634-6491 or atoebben@jeffersoncitymo.gov.

What a Camper Needs:



- **Water Bottle**
- Clear Bag for all items brought to camp (pool approved)
- **Name written/labeled on all items**
  - Our lost & found every week is never ending.
- Snack and Sack lunch with a drink— NO GLASS PLEASE! (no fridge available)
- Wear old play clothes— you may get dirty and wet!!
- Closed toe shoes for camp (open toe shoes only allowed at the pool).
- Sun Screen and Bug Spray (spray on).
- Swim wear and towel for swim days (clear bag for pool is required).
- Jacket and long socks for ice skating day.
- Life jacket and water shoes for Camp Green Berry recommended.
- 5 & 6 year old Campers: Extra change of clothing in case of an accident
- Money for pool or ice arena concession stand (optional).
  - We encourage guardians to talk to their children about where to safely keep their money during camp to prevent chances of loss or theft.

Items Not Allowed at Camp:

- Open toe shoes - NO SANDALS or FLIP FLOPS.
- Valuable items that may be lost or broken.
- Electronics: Game Systems, Cell Phones, Toys.
- Nice clothes.
- Expensive Trading Cards.
- Any type of weapon, sharp object, etc..

Sunscreen Dispensers are provided at all camps and pools thanks to **Miles Against Melanoma!**

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Get your photos here!

JC Parks is excited to announce that we're offering Waldo's facial recognition powered mobile app this season! You'll be able to sit back and relax while Waldo delivers YOUR CAMPER's photos to you and your family members.

How to enroll

Text this code to 735-343:
JCMA2026

or

Scan the QR with your phone camera

Not interested in photo delivery?

You can visit our web gallery and find your photos at waldophotos.com/galleries or by downloading the Waldo app and entering our Join Code: JCMA2026

powered by waldo

Wait...That's Not All

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Let's wrap up with some FAQs, feedback, programs, and partnerships!

Wait Lists

How does it work? If a camp is full and you are trying to register, it will offer you the option of registering for the wait list. You must register for the wait list in order for us to contact you if a spot opens. There is no charge for the wait list.
JC Parks will send an automated email when a spot opens up. We will contact you up until camp begins so if you do not want to remain on the list, please let us know so we can remove you from the waiting list.

Deferred Payments

If you signed up for the deferred payment plan, you have agreed to pay a minimum of $25 per camp per week at registration. The final payments are due as follows:

- June camps must be paid in full by May 18.
- July camps must be paid in full by June 15.
- August camps must be paid in full by July 20.

Failure to pay the balance in full by the deadlines above will result in cancellation from camp without a refund of your deposit.

Surveys

We NEED YOU! We send out surveys for all of our day camps throughout the year. We cannot improve our camps without your feedback. We ask that you please take a few minutes and let us know how we did.

CIT

Counselor in Training (CIT) is for teens entering 7th - 11th grades. This program is designed to provide leadership opportunities that prepare teens to become staff members at camp, as well as productive members of their community.

Camp Partners

We are proud to be affiliated with these organizations:

American Camp Association Member
Leave No Trace
American Heart Association.
Therapy Paws NO CHILD ALONE
Lincoln University Cooperative Extension
NASA Globe Goes To Camp
Missouri Department of Elementary & Secondary Education
Missouri River Relief
project WET Water Education Today
Missouri State Parks
Extension University of Missouri
Runge Conservation Nature Center

Thank You

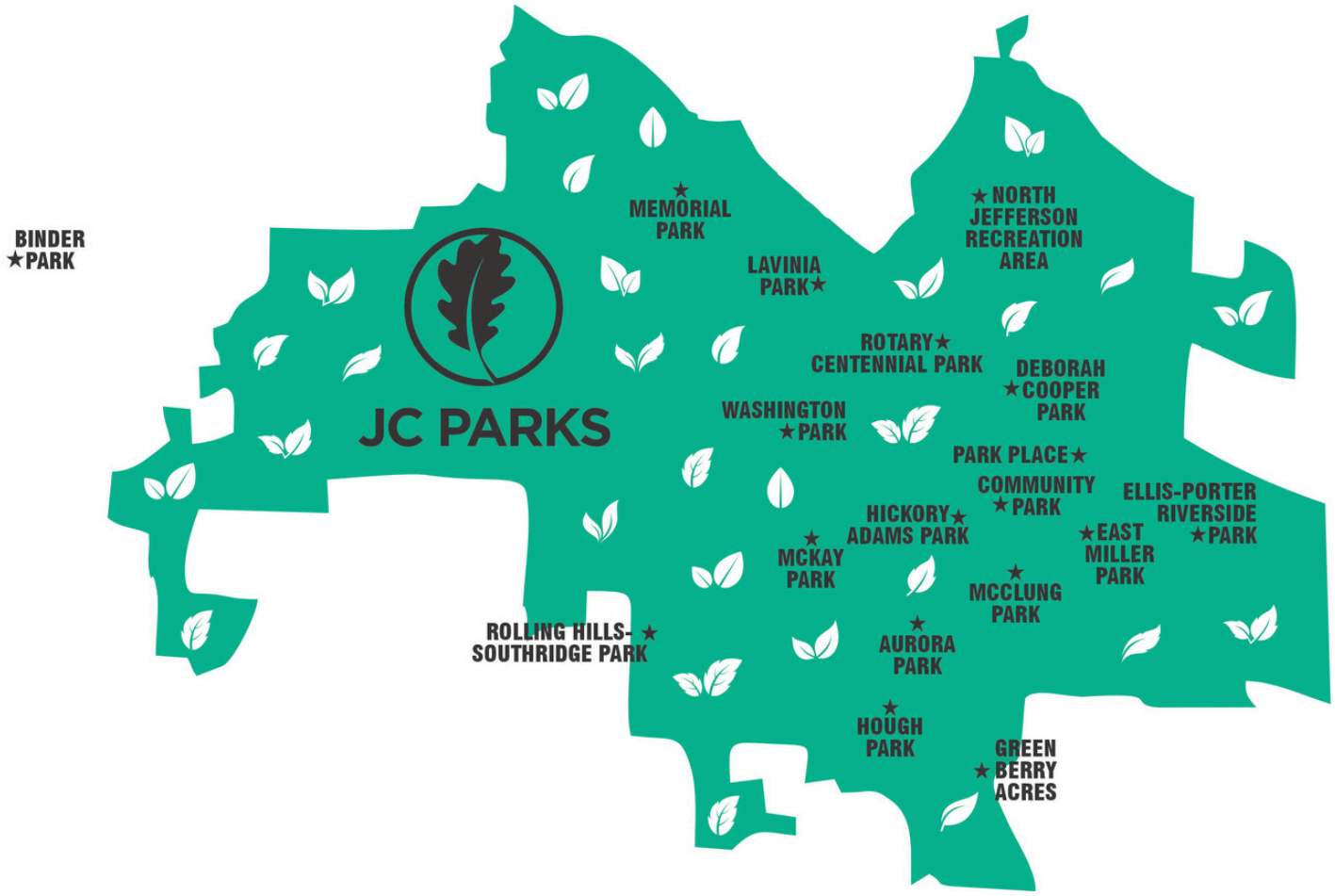
We have reached the end of the guidebook, and we hope the information included in these pages helps you feel prepared for your week(s) at camp. If you have any questions or concerns, do not hesitate to contact us at 573-634-6491 or atoebben@jeffersoncitymo.gov. No question or concern is too small.

We want to end with a note of THANKS!

- Thank you for trusting us with the care of your child this summer.
- Thank you for being a partner in this great adventure.
- Thank you for your commitment to building a camp community based on acceptance, inclusion, respect for others, and open communication.
- Thank you for your flexibility and grace when we try something that doesn't work, when we make mistakes, or when something unexpected happens.
- Thank you for your smiles, your joy, your good humor, and your support of our mission to help every camper have a safe and fun day camp experience.



Discover your JC PARKS MO



JC PARKS

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